

**DETERMINATION AND FINDINGS FOR  
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency  
Caption: Mental Health Service  
Contractor: Amelia Missieledies  
Contract Number: DCRL-2013-R-0103

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for the services of Amelia Missieledies to provide trauma-focused mental health treatment to children that speak a native language (Amharic) other than English.

**ESTIMATED FAIR AND REASONABLE COST:**

\$10,440.00

**3. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:**

- (a) The Child and Family Services Agency (CFSA) have been mandated by court order to have the provider, Amelia Missieledies, deliver trauma-focused treatment to CFSA clients that speak the Amharic language.
- (b) Due to the sensitive nature of the case and the level of trauma suffered, a skilled and experienced clinician is essential to help the children gain skills for dealing with stress and to alleviate emotions.
- (c) The proposed provider is aware of the services to be provided, is capable of performing services, and is currently performing in this capacity under the Crime Victim's Compensation Fund.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

\_\_\_\_\_  
Date